Upcoming Technology Trainings

Pearson will provide training sessions to support technology staff in preparation for the 2021 Minnesota Comprehensive Assessment (MCA) administration. The trainings will be recorded and posted along with the PowerPoint to the [Training Management System](#) under the Technology Staff role, Pearson Recorded Webinars category (PearsonAccess Next > Resources & Training > Training) on Friday, December 18.

The table below contains the date, time, call-in number, conference code, and link to join the session. A high-level agenda follows. No registration is required. Note: Participants can also hear the audio using their computer or device rather than calling in.

Training	Date and Time	Meeting Link	Call-in Number & Conference Code
New Technology Coordinator Training (1–2 years)	Wednesday, Dec. 9 9–10 a.m.	[Select this link to join the webinar on Dec. 9.](#)	Call-in phone number: (866) 789-9850 Conference code: 547 778 568#
Experienced Technology Coordinator Training (3+ years)	Thursday, Dec. 10 1–2 p.m.	[Select this link to join the webinar on Dec. 10.](#)	Call-in phone number: (866) 789-9850 Conference code: 423 000 935#

New Technology Coordinator Training (1–2 years) Agenda Topics

Infrastructure Readiness Checklist

- Technology resources on PearsonAccess Next
- TestNav 8 Online Support page
- Installing TestNav 8 applications
- ProctorCache overview and recommendations
- Setting up a TestNav 8 configuration

Blocklist (formerly known as Blacklist)

App Check

- Checking devices for readiness using TestNav configuration I.D.
- **New for 2020-21:** Checking network connection to Pearson servers

TestNav 8

- Overview of installable TestNav app
- Saved Response File (SRF) management for installable TestNav

Testing with Tablets and Chromebooks

- Installing TestNav 8 on tablets and Chromebooks, setting up Single App Mode
- Updating on multiple devices
- SRFs and data transmission

Early Warning System (EWS)

- Overview and scenarios that trigger EWS
- Common resolutions to resolve EWS messages, EWS with TestNav applications

Infrastructure Trial overview

- Accessing the Training Center
- **New for 2020-21**: Single test to check bandwidth and connection to Pearson servers
- Infrastructure Trial tips and best practices

Open Discussion/Questions

Experienced Technology Coordinator Training (3+ years) Agenda Topics

Infrastructure Readiness Checklist
    • Technology resources on PearsonAccess Next
    • TestNav 8 Online Support page updates
    • ProctorCache updates and recommendations
    • New information for 2020-21
    • Lessons learned and implemented solutions
TestNav 8 app updates
Blocklist (formerly known as Blacklist)
ProctorCache, TestNav configuration I.D., & App Check
    • Application review
    • Review downloading and installing each application
    • Identify new versions of any system
    • Review update paths for preexisting installations
        o Finding new installers
        o Uninstalling prior versions
        o Installing the latest version
    • Reminders
        o Purge cache
        o Assess workstations to ensure compliance with any updated requirements
    • Review system requirements
        o Highlight updated requirements
    • Review infrastructure configuration
        o Highlight infrastructure requirements or setup changes
    • Review TestNav 8 configurations
    • Running App Check with Configuration I.D.
        o **New for 2020-21:** Checking network connection to Pearson servers
Infrastructure Trial overview and discussion
    • **New for 2020-21**: Single test to check bandwidth and connection to Pearson servers
    • Infrastructure Trial tips and best practices
    • Infrastructure Trial discussion: Did you participate, depth of participation, success stories
Open Discussion/Questions

Scheduling Technology Office Hours
Technology office hours are available if support is needed to troubleshoot technology issues, such as help with proctor caching or setting up devices. District Assessment Coordinators (DACs), Assessment Administrators (AAs), or technology staff should be the users requesting office hours. Other staff should first coordinate within their district before contacting Pearson. Technology Office Hours are scheduled by accessing a link to Pearson's Technology Support Field Engineering team. [Select the link to begin scheduling your Technology Office Hours meeting.](#) Then select the length of meeting you need and preferred time. The meeting will be scheduled for both parties and you will receive an email with conferencing information.